

STM Student Guide for iPad Use (2019-2020)

The iPad is school property and all users will follow the St. Thomas More RESPONSIBLE USE POLICY.

Students are responsible for general care of the iPad...and are to use only the iPad issued to them.

General Precautions

- No food or drinks near the iPad
- Keep in case at all times
- Do not put stickers or labels of any kind on the iPad
- Use only approved charger...(charge on cart) try not to use iPad with less than 15% battery
- Only use approved screen-cleaning supplies and clean often
- Insert cords and cables gently
- Use only school approved stylus or Apple Pencil
- Never leave iPad in an unsafe place, including restrooms
- Never store iPad in locker
- Never store iPad in backpack (use backpack for transportation only)
- At the start of each school day remove iPad from backpack and immediately place on the appropriate storage cart.
- Camera and video tools are to be used with permission only, no recreational photography unless instructed by the teacher (no selfies)
- Protect iPad from liquid exposure at all times
- Immediately alert teacher to any hardware, App, or software issues
- Use only your assigned iPad/number
- Do not use the iPad of another student without permission
- Do not change any settings
- Do not add passwords, fingerprints, or face recognition to the device
- Do not attempt to add or delete Apps
- App store is off limits, do not use personal iTunes account
- iTunes is off limits unless teacher gives permission to use
- Always return your iPad to the cart at the end of the day, unless teacher gives permission to take iPad home to complete school work
- Only use Apple TV or any other remote access device/app when invited
- Visiting social media sites of any kind are strictly prohibitive
- Do not use iMessage, Google Message, or any other messaging app or browser delivered communication product during school hours unless you've been given permission by your teacher...this includes email.
- Do not run while holding your iPad
- Use only approved charging cables and bricks
- Bring iPad to school each morning 100% charged
- You are responsible for damage that occurs while in your possession
- MOST IMPORTANT-Only use iPad for intended educational purpose. In other words, only use your device to do what you've been instructed to do.

St. Thomas More Catholic School Student Pledge for iPad Use

iPads will be kept on cart at all times unless teacher has instructed you to remove/use for the subject being taught. NO RECREATIONAL USE!

- I will ensure my iPad is fully charged at the beginning of each school-day
- I will take good care of my assigned iPad and encourage others to do the same
- I will never use my iPad to participate in cyber-bullying
- I will alert the principal, a teacher or a parent if I suspect cyber-bullying (which includes witnessing cyber-bullying regardless if I am directly involved)
- I will remember how to be a good digital citizen at all times
- I will never leave my iPad unattended
- I will never loan my iPad to other individuals
- I will know where my iPad is at all times
- I will keep food and liquids away from my iPad at all times
- I will not disassemble any part of my iPad or attempt repairs of any kind
- I will protect my iPad from damage at all times
- I will use my iPad in ways that are appropriate and meet STM expectations
- I will not deface my iPad in any way
- I will follow the policies discussed/outlined in the Student iPad Usage Guide
- I am responsible for any and all damage that occurs while my iPad is in my possession (including a lost or stolen iPad)
- I will not change any settings or add any passwords
- I will only use approved charging cables and bricks
- I will return iPad to the cart each night, unless teacher gives permission to take iPad home to complete school work
- I will keep on task by using my iPad for intended educational purposes only and I will only use my device to do what I've been instructed to do.

- ☐ I have read the school's Responsible Use Policy located in the handbook.
- ☐ I have read the "new" video game policy also located in the handbook
- ☐ I acknowledge that I have read and agree to the above Terms and Conditions.

Every iPad is registered with Apple and can be controlled remotely. iPads lost or stolen are reported to Apple inc. and will be rendered useless. Student is responsible for stolen or lost iPad. See School Handbook for details.

I understand and agree to follow the guidelines included in the Student iPad Usage Guide. I will mindfully and safely use my iPad to explore, discover, explain, create, curate, and collaborate as instructed by my teacher. Technology will be used for educational purposes at all times, which includes use of technology at home.

Student Grade _____ Date: _____

Student Name (print) _____

Student Signature _____